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SUMMARY OF QUALIFICATIONS: Certified Project Management Professional (PMP) with 26+ years expert experience including QRC SATCOM Ground Segment Integrator, Certified SCRUM Master (CSM), agile software development & management, MS Office, Visio, Lotus Notes, and SharePoint. Led successful deliveries of Certification and Accreditation (C&A) of IT systems, Telecommunications (SATCOM focus), Management Processes, Spacecraft Systems Test, Systems Engineering, Satellite Communications and Operations support. Have extensive working experience with diverse IC components and supporting organizations. Utilize my diverse engineering and management experiences to bring solutions to customers.

CLEARANCES: Current, Active, Favorable Polygraph adjudicated October 17, 2007. Current, Active TS/SCI 5 year update adjudicated November 29, 2007.

EXPERIENCE:

ALTUS CONSULTING CORPORATION- 1/14/13 to 2/28/14
Deputy Program Manager/Contractor to Raytheon on i2S- 4/1/13 to 1/9/14

- Support the acquisition, technical review, candidate interview, customer submittal, customer relations management, and deployment of IT resources during pre contract, transition, and steady state operations
- Review and update CDRL's to include: PMP, Staffing Plan, Security Plan, Monthly Contract Status Report, Weekly Staffing Activity
- Document and report program Risks, Issues, and Opportunities
- Supported the growth of TOTES LLC Small Business team supporting i2S

TASC- 4/12/2010 to 1/11/13
CITATION II Manager Systems Engineering 2, Section Manager, Systems Integrator and Project Coordinator- 2/7/2012 to 9/28/2012

- Lead a team of eight dispersed employees on a communications development and operations contract Achieved 100% award fee in first two evaluation periods. Completed unique operation in September 2012
- System Integrator for a telecommunications communications system. Responsible for supporting COTR in the system development, documentation, test, integration, and operations
- Participated in reading and analyzing CIC documentation and made recommendations to reduce system operational risks
- Worked with development contractor to define and refine system and element requirements
- Project Coordinator. Responsible for providing and maintaining for the COTR a integrated master schedule that identifies program milestones including documentation, program office approvals, security, infrastructure, hardware, software, team and contractor travel to operational elements

Systems Engineer 5, Engineering & Operations Business Unit, New Business Support- 7/30/11-2/7/2012

- Supported i2S recomplete proposal team reviewing resumes, assigning labor categories, assigning personnel to CSR, and writing biographies
- Supported HSIN proposal effort as Red Team member
- Supported Crescendo, Disruptive Technologies, and Hillcrest proposals
- Supported Orchid II proposal effort as Management Volume Lead and SharePoint administrator

MERITAGE SETA Contract- 4/12/10 to 7/29/11
Lead System Integrator on large joint government space/ground system

- Individual contributor responsibilities included intra-agency and cross-agency coordination of several initiatives including gathering/documenting and vetting system requirements, schedules, security constraints, policy development, strategic program planning and strategy
- Reviewed CIC analytical documents and made recommendations to minimize operational observables
- Worked with various user mission offices, geographically dispersed to determine system compatibility and requirements changes with legacy systems
- Supported the creation, review, and update of senior level program briefings and position papers

THE BOEING COMPANY- 1/26/1987 to 3/26/2010
ENGINEERING MANAGER- JULY 2009-2010
Supported new business and proposal campaigns

CERTIFICATION & ACCREDITION MANAGER- JUNE 2007-JUNE 2009

- Lead team of 20 technical personnel on the development and O&M of Intel IT systems
- Utilized Agile Project Management processes and SCRUM
- Certified SCRUM Master 2007
- Implemented DCID 6/3 Certification and Accreditation policy requirements
  Utilized ODNI Streamlined Infosec Certification & Accreditation (C&A) process implementation within the Project Management Framework (PMF)
- Created and implemented a production ready pilot environment that reduced C&A timeline
- Contributed to creation, organization, content and review of Triage Document, System Security Plans (SSPs), Test Plans, Security Scans, Mitigation Plans, CATB Test Prep Sheet, and CATB Assessments
- Implemented Financial and schedule baseline management, planning and risk management
- Familiar with Earned Value Management methodology
- Lead and coordinated across the enterprise all resources to achieve program success and Customer satisfaction
- Collaborated closely with Government Component Information System Security Manager (ISSM) on the interpretation, development and execution of C&A plan
- Briefed C&A status to Boeing Senior Management at Program Management Reviews
- Produced C&A status for periodic award fee deliverable
- Achieved Authorization to Operate (ATO) for new IT system infrastructure, database and applications
- Supported upgraded security support structure of out of accreditation IT systems

ISO AS9100 PROJECT MANAGEMENT PROCESSES- 2005-2007

- Created ISE/ODNI Rapid Change Process and Process Instruction for use on RLSI
- Contributing member of Advanced Programs ISO AS9100 Quality Management System and Program Management representative for the Process Council
- Lead the development of individual Project Management Processes and their inter dependencies with other functional support processes
- Performed internal audits to determine maturity of processes and artifacts
  Conducted internal self-audits, updated documentation, and distributed updates to team
- Produced periodic status reports to Senior Site Management
- Passed 1st party independent audit and achieved site certification in 2007

SATCOM TERMINALS ENGINEERING & ANALYSIS /PROGRAM MANAGER- 2002-2005

- Lead and managed a multi subcontractor, cross functional team in the definition, design, factory testing, shipping, export compliance, installation, site construction, testing and Customer acceptance of VSAT to large SATCOM teleports

- TDY travel support at two OCONUS locations
- Assess satellite and ground suitability to meet customer requirements
- Worked with satellite bandwidth and teleport suppliers to access and initiate service contracts supporting government communications task orders
- Program Manager for multiple large earth station teleport contracts- Total Contract Value: $18M
- Effectively managed technical requirements changes and assess impacts to cost and schedule
- Proposal support including technical writing, basis of estimate (BOE), requirements definition, labor estimation, and program execution plan (PEP), program management plan (PMP)
- Created and organized Bill of Materials (BOM)
- Managed Sub Contractor SOW definition and performance
- Defined and organized Logistics and Export/Import Shipping in compliance with federal regulations
- Created ROMs, White Papers and Unsolicited Proposals
- Utilized Risk, Issue and Opportunity (RIO) Management
- Functional Manager for Satellite Applications Center (SAC) Program Management Group supporting Venture, Line of Sight, and Lynx QRC Programs
- Initiated a Boeing Program Management Community if Interest
- Supported staffing and interviewing tasks for new and on-going projects

GOVERNMENT NEW BUSINESS DEVELOPMENT PROJECT MANAGER- MAY 1995-JUNE 2002

- Responsible for evaluating multiple IC customer needs, market opportunities, concept formulation analysis, and studies
- Created white papers, strategic planning, capability briefings, competitor research/assessments, and customer briefing preparation
- Led architecture and analysis study contracts leading to implemented technical upgrades to national ground assets
- Performed system level design trades on space vehicle elements
- Developed, analyzed, and evaluated innovative systems architectures for new space systems
- Created full life cycle cost estimates utilized by customer for future budget planning
- Responsible for the financial, technical, resource, and schedule performance of assigned contracts
- Resolved technical and regulatory issues to initiate satellite service in support of customer test objectives
- Provided unique space test asset to enable first ever customer test objectives being met

SATELLITE OPERATIONS, SPACE SYSTEMS ENGINEERING & TEST- JANUARY 1987-APRIL 1995

July 1993- April 1995: Systems Engineer: NRO Modular Communications Program**:**

- Lead multi segment Systems Engineering team responsible for technical, cost and program master schedule
- Responsible for the technical and program aspects of a System Integrated Test Plan.
- Participated in the revision of an interface control specification between space and ground segments
- Reviewed, assessed, and commented on documents for technical accuracy and organizational clarity
- Participated in technical exchange meetings and working groups

May 1992-June 1993: Systems Engineer:

- Satellite operating instructions engineer responsible for the development, testing, and validation of commercial HS-601 3-axis GEO spacecraft procedures and operational instructions using a real-time software and a dynamic satellite simulator

May 1990-May 1992: Satellite Controller and Satellite Mission Planner:

- Based at ADF-E, responsible for the Segment 72 satellite ground station spacecraft controller and mission planning for a complex integrated space operations system
- Certified Satellite Controller participated in several months of pre-launch mission rehearsals, and mission operations
- Short term Mission Planner required interfacing with vehicle engineering branch, payload mission offices, and other facility space communications support personnel to schedule support windows that met operational requirements
- Systems engineering approach, structure, and software tools utilized to develop and execute mission planned activities, and/or evaluate alternatives
- Work involved interaction with several support organizations, with written and verbal presentations to customers and management

January 1987-May 90: Spacecraft Systems Test Engineer:

- Performed and evaluated systems tests of commercial JCSAT and Government Space Systems Applications Laboratory (SSAL) spacecraft systems
- Coordinated systems test activities, and developed/evaluated test methodology
- Presented test schedules, briefing customer, and interface with Systems Engineering and other support organizations
- Supported 1990 JCSAT flight vehicle 1 launch-base testing at Kourou, French Guiana South America

EDUCATION:

Bachelor of Science Engineering Technology (BSET) December 1985
University of Central Florida Orlando, Florida Specialization: Electronics Technology
Associate of Applied Science Electronics Technology (AAS) May 1982
Delaware Technical & Community College Stanton, Delaware Specialization: Electronics

TASC Frontline Management Program- May 2012

The Boeing Company Management Training:

- First Line Leadership (FLL) V3 –August 2009
- Basics of Boeing Management 1- April 2009
- First Line Leadership (FLL) 2nd Generation - October 2006
- Program Managers Workshop (PMW) - May 2006

GOVT TRAINING/CERTIFICATIONS/AWARDS:

DNI DCID 6/3 Information Systems Security Course September 2008
INFOSEC Certification for System Administrator- August 2007
Certified SCRUM Master- October 2007
Project Management Institute- Project Management Professional Certification- September 2005, Renewed June 2012

ACTIVITIES & OUTSIDE INTERESTS: Member of the Project Management Institute (PMI), member of Toastmasters International. Achieved Advanced Toastmaster Bronze (ATM-B), Competent Leader (CL) certification and past President of the BSS High Fliers #4847 club. Toastmaster Area Governor 2010-2011. Member of Leaders of Leesburg Toastmaster club. Licensed Amateur Radio Operator, N2ALA, since 1977. National Weather Service Skywarn storm spotter, member of Radio Amateur Satellite Corporation- North America, ARRL, and LARG. Assembled, integrated home satellite ground station and communicated via OSCAR satellites. Other activities and interests include: six gallon plus blood donor, marathon runner, cyclist, swimmer, tennis, amateur astronomer, drummer, former part-time California Realtor®, Virginia real estate investor, and former volunteer church lighting crew chief and regular "Christmas in April" volunteer participant. Past Chairman of six Inova blood drives at Boeing Herndon worksite. Loudoun County Virginia delegate at the 2009 and 2011 conventions. Currently serving as the Loudoun County Board of Supervisors Liaison to the Leesburg VA Executive Airport Commission since

January 2012. Serving the Leesburg Standing Residential Traffic Committee as a Citizen Representative since January 2013, and Loudoun County Fiscal Impact Committee. Candidate for Leesburg Town Council in a Special Election April 17, 2012, and lost the election by 148 votes. Former candidate for Leesburg Town Council November 6, 2012. Independent Operator.